

Job Title: Production In-charge

Department: Manufacturing

Location: Chennai - Thirumudivakkam, Nagpur - Butibori.

Summary:

Yalamanchili Manufacturing operates an assembly centre at Thirumudivakkam, Chennai & is looking for a highly driven, passionate Production In-charge to join our team. As an experienced member of the team you will ensure efficient functioning of the factory unit in terms of productivity, quality, administrative aspects, and discipline among others.

Job Description:

- Ensure timely manufacturing & completion of various Self Service Terminal & other assembly projects at the centre
- Daily work allocation, preparation of production tracking charts
- To coordinate with manufacturing vendors to ensure timely delivery of parts. Parts must be checked for utmost quality standards
- To plan for raw materials, stock availability, timeline management among others
- To ensure products are built to the exact specifications provided, packaged as per standards & dispatched on time
- To plan for onsite assembly as required
- To maintain administrative discipline, follow factory norms & policies, implement safety norms & procedures
- To build vendor, supplier long term relationships
- To engage with clients, understand their needs & requirements towards improving business activities
- To work towards enhancing skill sets, manpower training, addition of machinery among other items

Required Skills:

- 1-2 years of Experience preferred in Managing factories.
- Strong verbal & written communication skills are required
- Ability to manage concurrent projects
- Problem solving attitude and creative approach for new ideas.